

# ADVERTISEMENT

## LEGAL ADVISOR

A vacancy exists for an admitted attorney, with a strong base in contract law to be appointed as a Legal Advisor in the Support Services Sector in the Woodmead office of SSI.

### Main responsibilities

- Provide legal support and advice to SSI
- Assess and advise on the legal impact of contracts the company is involved with i.e. Joint Venture / Consortium agreements, sub-consultancy and subcontractor agreements, service agreements, lease agreements, mergers and acquisitions, contracts between clients and contractors administered by SSI, etc
- Ensure SSI's potential legal risks are minimised
- Assist with daily queries from a legal perspective, which could be complex and require an immediate response
- Assist with all actions leading to the compilation of the B-BBEE Scorecard for the company
- Support the Executive Committee in the operation and monitoring of the Business Integrity Management system in the company
- Liaise with external parties with regard to legal matters as and when required
- Ensure that the management is informed of any relevant legal changes
- Monthly reporting as required

### Minimum qualifications, skills and experience

- Admitted attorney with strong base in contract law
- 7 or more years relevant experience required
- A working knowledge of the various legal frameworks applicable to the company, i.e. labour law, environmental law, finance regulations, corporate law, etc
- Excellent communication at all levels and interpersonal skills essential
- Knowledge of Supply chain management and procurement rules of government sector clients in SA and current legislation in the built environment would be an advantage

### Behavioural competencies

- Strategic and independent thinker
- Solution driven and pro-active
- Team player
- Client centric
- Deadline driven and ability to deliver under pressure

Written applications supported by a CV should be submitted to:

**Charl du Toit**

E-mail: [charldt@ssi.co.za](mailto:charldt@ssi.co.za); by: 15 August 2010



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